



HORIZON EUROPE

THE EU RESEARCH & INNOVATION PROGRAMME

2021 – 2027

MORTEN GYLLING – DG R&I
Launching Horizon Europe – Croatia
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HORIZON EUROPE

The Model Grant Agreement at a glance!



What is the grant agreement and why do I need it?

In a nutshell, the grant agreement is the contractual document signed with a 'granting authority' (e.g. the Commission or one of its executive agencies) that defines



YOUR RIGHTS

e.g.:

- **To receive EU funding**, under the terms and conditions defined in the grant agreement, to help you to accomplish your project
- **To own the results** of the project that you have generated
- **To ask for amendments** of the grant agreement (if something needs to be changed)



YOUR OBLIGATIONS

e.g.:

- **To Implement the project** as planned in the description of the action (Annex 1 to the grant agreement)
- **Submit reports** at the time and for the periods defined in the grant agreement
- **Display the EU emblem and reference to Horizon Europe funding** (e.g. information material, equipment funded by the grant, major results);



HOW MUCH MONEY YOU CAN GET

Overall, the granting authority can never pay

- **more than the maximum grant amount fixed in the grant agreement.**
- **But it may pay less; e.g. if the project costs at the end are less than budgeted**

What are the type of costs?



PERSONNEL COSTS

- ❖ Cost of **the time worked for the project** by your employees, seconded staff, SME owners (if you are an SME) and, subject to some conditions, other persons working for you under a direct contract (for example some types of consultants).



SUBCONTRACTING COSTS

- ❖ You **contract another entity to do part of the work allocated to you** in the description of the action? That is subcontracting.
- ❖ Be careful, you must include all tasks you intend to subcontract in Annex 1 (unless agreed otherwise with the granting authority)



PURCHASE COSTS

- ❖ **Travel and subsistence costs** for trips necessary for the project.
- ❖ **Equipment** used for the project. In most cases, only depreciation costs are eligible (but exceptions exist)
- ❖ **Consumables and services**



OTHER COST CATEGORIES

e.g.

- ❖ **Financial support to third parties**
- ❖ **Internal invoices**
Cost charged internally from one department to another of the same beneficiary; but only if you have a defined cost accounting method



INDIRECT COSTS

- ❖ **25% flat rate** applied on most of the other budget categories. When reporting, the IT system will calculate this automatically!

How does the Horizon Europe grant agreement look like?



e-GRANT

- The Horizon Europe grant agreement and its management are **fully electronic**. This is from the signature of the grant until its end, all actions and communications will flow via the Funding & Tenders Portal ('the Portal').



CORPORATE STRUCTURE

- The Horizon Europe grant agreement is based on a **Commission-wide model** (so-called '**Corporate Model Grant Agreement**')

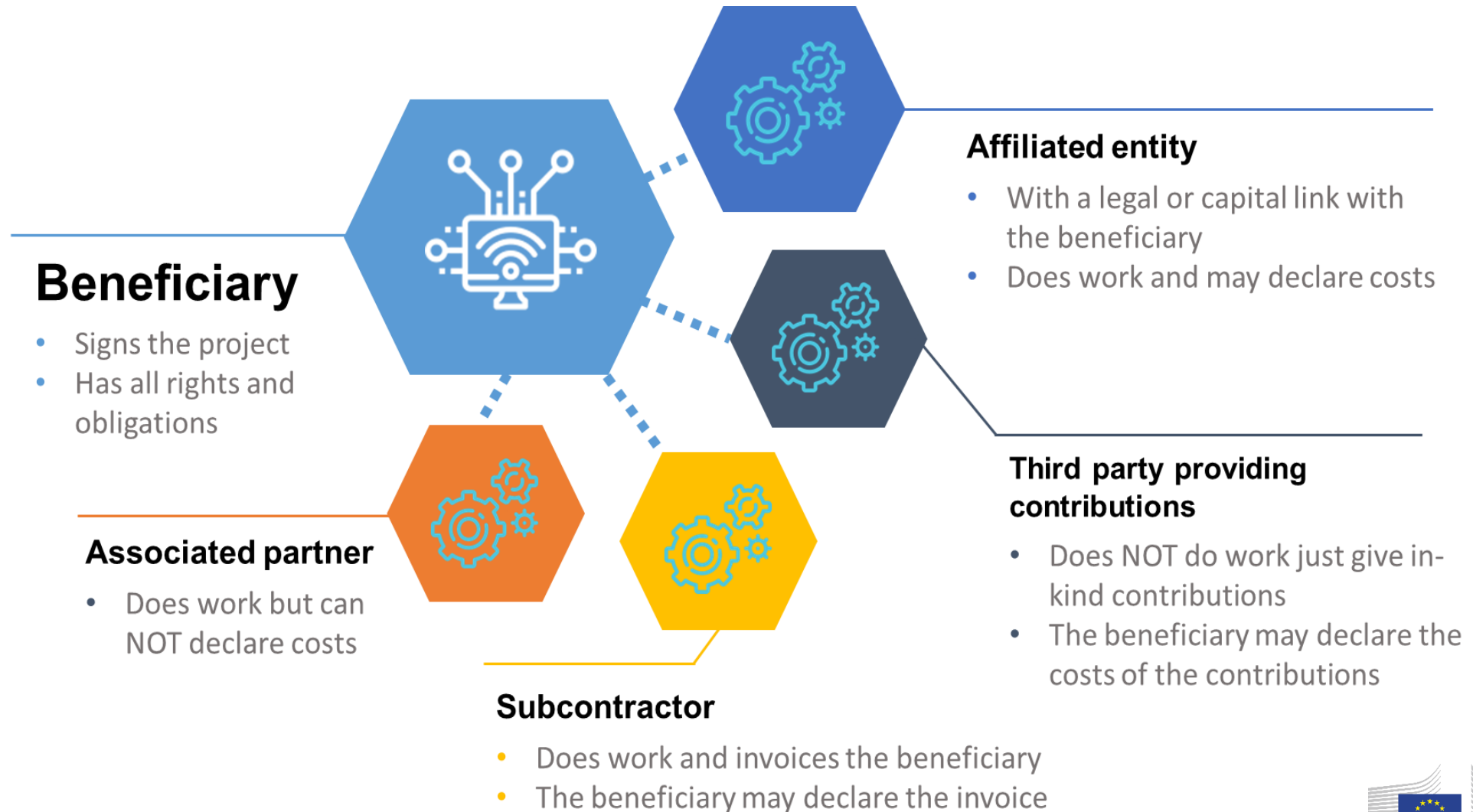


SPECIFIC ANNEX 5

Some important Horizon Europe specific rights and obligations are part of this annex 5, like:

- **Security**
- **Ethics**
- **Values (i.e. gender mainstreaming)**
- **IPR**
- **Communication, Dissemination, Open Science and Visibility**
- **Specific rules for carrying out the action**

Can I participate in the project without signing the grant agreement?





Thank you!

HorizonEU

<http://ec.europa.eu/horizon-europe>



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